



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE
BOARD OF ARCHITECTS**

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, December 6, 2017 at 1:30 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	February 7, 2018

MEMBERS PRESENT

Paul Guggenberger, Professional Member, President
Daniel Ridgely, Professional Member, Secretary
Robert Maffia, Professional Member
Bryan Hutchison, Professional Member
John Lynch, Public Member
Todd Breck, Professional Member (arrived at 1:39 p.m.)

MEMBERS ABSENT

Rosemarie Vanderhoogt, Public Member
Phillip Winder, Public Member
Teresa Wilson, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Nancy Payne

CALL TO ORDER

Mr. Guggenberger called the meeting to order at 1:30 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Maffia, seconded by Mr. Ridgely, to approve the minutes from the November 1, 2017 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Sign Final Orders

The Board signed the final order from the Hearing Officer Recommendation reviewed at the November 1, 2017 meeting for Mark Barnhardt.

Discussion on NCARB Blue Sky Items

The Board will keep this subject on the agenda through March 2018 as an open discussion.

Discussion of Draft Legislation

The Board had a brief discussion regarding county rules and the legal process for the introduction of new legislative language.

Discussion of the JAC

Mr. Guggenberger advised that he will contact the JAC with regards to compliance to the Administration Procedures Act.

Discussion of the Code Officials Handbook

Per the discussion at the November meeting, this will be revisited after the Board has amended the exempt building language in the current rules and regulations.

NEW BUSINESS

Ratify Reciprocity Applications – NCARB Certificates

A motion was made by Mr. Breck, seconded by Mr. Hutchison, to approve the architect applications of William Warwick, Edmond Rahme, David Neumann, Dean D'Angiolillo, Charles Hoffmann, Scott Betzold, Linda D'Isabella, Matthew Heckendorn, Nicholas Dreisbach, Matthew Wilkus and Gabriel Cheung. The motion was unanimously carried.

Ratify Certificate of Authorization Applications

A motion was made by Mr. Breck, seconded by Mr. Ridgely, to approve the ratified certificate of authorization applications of R G Architects, LLC. and Lasky Architect PA. The motion was unanimously carried.

Discussion on H.R. Bill 3446

The Board held a brief discussion on the introduction of this bill.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

The Board will continue reviewing the rules and regulations regarding the language for the continuing education requirement for a possible clean-up amendment.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be January 3, 2018 at 1:30 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Breck, seconded by Mr. Hutchison, to adjourn the meeting at 2:38 p.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II